

NOTICE TO PROFESSIONAL CONSULTANTS
LANDSCAPE ARCHITECTURE CONTINUING SERVICES

PROJECT DESCRIPTION

The University of Central Florida has a need for several firms to provide Landscape Architectural continuing services on an ongoing basis for the main campus and associated campuses that have a construction budget of less than \$4,000,000, or studies for which the fee for professional services is less than \$500,000.

Typical projects may include projects for site and landscape design; Campus Service contracts for these projects provide that the consultant will be available on an as-needed basis. ALL projects will, need to ensure the safety of faculty, staff, and students. Projects may be located on University of Central Florida or UCF-affiliated properties.

INSTRUCTIONS:

The University of Central Florida wishes to enter into an open-ended contract with multiple companies for a period of one year, with an option to renew for four additional one-year periods. The University has the right to amend the terms of the contract at each annual renewal.

The selected Landscape Architect will provide design, construction documents, and construction administration for the referenced services for the project. Blanket professional liability insurance for the Architect/Engineer will be required for this project in the amount of \$2,000,000 and will be provided as a part of Basic Services.

NOTE: The Selection Committee may reject all proposals and stop the selection process at any time. The University also reserves the right to cancel the project at any time.

Carefully review the Contract posted with this advertisement at www.fp.ucf.edu. Submitting a proposal for this project constitutes complete agreement with, and acceptance of, the terms and conditions contained within these documents. NO changes will be accepted.

Instructions for submitting a proposal can be found on the Project Fact Sheet. The Project Fact Sheet and PQS Form may be obtained on our website www.fp.ucf.edu or by contacting: Gina Seabrook, Email: gina.seabrook@ucf.edu, Phone: (407) 823-5894.

We are accepting only electronic submissions, to be uploaded at:

<https://ucf.bonfirehub.com/opportunities/51106>

Submittals must be received by 5:00 p.m. local time October 8, 2021. Late submissions or additional documentation will not be accepted.

Professional Service vendors will have their performance evaluated on a regular basis, companies that do not receive satisfactory evaluations may not be given additional work and their contracts may be terminated.