

## **NOTICE TO FIRE ALARM CONTRACTORS/VENDORS**

The University of Central Florida has a need to retain several companies to provide the design, repair and installation of fire alarm systems. These companies may be used over the time period of this contract to replace existing or provide new fire alarm systems on the UCF campus. Design and construction projects up to \$4,000,000 construction cost, or services for which the fee for professional services is less than \$500,000.

Project Description: provide product data, physical samples, design documents, specifications, and warranty services for the design, installation, repairs and maintenance of fire alarm systems. Companies must have the ability to provide designs and installations for a complete and functional system without any scope “by others” – companies must each act as the single point of contact and bear contractual responsibility for all related scope of work.

The University of Central Florida wishes to enter into an open-ended contract with multiple companies for a period of one year, with an option to renew for four additional one-year periods. The University has the right to amend the terms of the contract at each annual renewal. All firms applying must be licensed as Contractors in the State of Florida by the Florida Department of Business and Professional Regulation at the time of application and, if a Corporation, registered to operate in the State of Florida by the Department of State, Division of Corporations. The selected firms’ minimum bonding capacity shall be \$4,000,000.

**NOTE:** The Selection Committee may reject all proposals and stop the selection process at any time. The University also reserves the right to cancel the project at any time.

Instructions for submitting a proposal can be found on the Project Fact Sheet. The Project Fact Sheet and Professional Qualifications Supplement Form may be obtained on our website <https://www.fp.ucf.edu/vendors/current-advertisements/> or by contacting: Gina Seabrook, Email: [gina.seabrook@ucf.edu](mailto:gina.seabrook@ucf.edu), Phone: (407) 823-5894.

We are accepting only electronic submissions, to be uploaded at:

<https://ucf.bonfirehub.com/opportunities/172249>

Submittals must be received by 5:00 p.m. local time March 7, 2025. Late submissions or additional documentation will not be accepted.