

NOTICE TO ARCHITECTS

The University of Central Florida has a need for several Architecture firms to provide architectural services for architectural renderings, planning studies, as-built creation, facility condition assessments, alternations, renovations, and new construction projects of a construction value less than \$7,500,000, and for which the fee for professional services is less than \$500,000. Note that these limits may be updated over time to match the most current version of the Board of Governor's Regulations. These projects may include subcontracting of civil engineers, mechanical engineers, electrical engineers, plumbing engineers, fire protection engineers, interior designers, landscape architects, or other specialty sub-consultants to complete these projects.

All firms applying must be licensed Architects in the State of Florida by the Florida Department of Business and Professional Regulation at the time of application and, if a Corporation, registered to operate in the State of Florida by the Department of State, Division of Corporations. Blanket professional liability insurance will be required for this project in the amount of \$2,000,000 and will be provided as a part of Basic Services. Basic Services fee calculations will use the DMS fee curve as a maximum, and will include all services listed on the UCF "Basic and Additional Services for Major and Minor Projects" policy, found at this link:

<https://public.powerdms.com/UCFFSD/documents/1593864>.

NOTE: The Selection Committee may reject all proposals and stop the selection process at any time. The University also reserves the right to cancel the project at any time.

Instructions for submitting a proposal can be found on the Project Fact Sheet. The Project Fact Sheet and Professional Qualifications Supplement Form may be obtained on our website <https://www.fp.ucf.edu/vendors/current-advertisements/> or by contacting: Gina Seabrook, Email: gina.seabrook@ucf.edu, Phone: (407) 823-5894.

We are accepting only electronic submissions, to be uploaded at:

<https://ucf.bonfirehub.com/opportunities/184892>

Submittals must be received by 5:00 p.m. local time June 2, 2025. Late submissions or additional documentation will not be accepted.