

NOTICE TO PROFESSIONALS

The University of Central Florida has a need for a professional engineering firm to provide engineering and consulting services on an ongoing basis, for FEMA grant projects related to the Arecibo Observatory, that have a construction budget of less than \$4,000,000, or studies for which the fee for professional services is less than \$500,000.

The University of Central Florida wishes to enter into a contract with the selected firm for a period of one year, with an option to renew for four additional one-year periods. The University has the right to amend the terms of the contract at each annual renewal. Blanket professional liability insurance will be required for this project in the amount of \$4,000,000 and will be provided as a part of Basic Services.

The selected firm must have experience in FEMA Programs 404 and 406, be licensed to do business within the Commonwealth of Puerto Rico, and at approved FEMA rates. The selected firm will develop Letters of Intent (LOI) for the Hazard Mitigation/Resiliency Project, to be submitted to Puerto Rico Authorities for consideration and approval. The LOI must include a project description, benefits to the community and a rough order of magnitude cost. If the Project is selected by said Authorities, a full proposal package must then be completed and submitted for review and approval, including a basic engineering study, cost and schedule.

The following FEMA Grant Program allows for the firm selected hereunder to be reimbursed for its services up to the limits set forth at: <https://www.fema.gov/hazard-mitigation-grant-program>. The cost of the firm's services can be added to the total cost of the proposal, such that the award does not encumber Project funds. The consultant will only be reimbursed if the Project is selected for implementation.

The Selection Committee may reject all proposals and stop the selection process at any time. The University also reserves the right to cancel the project at any time.

Instructions for submitting a proposal can be found on the Project Fact Sheet. The Project Fact Sheet and Professional Qualifications Supplement (PQS) may be obtained at www.fp.ucf.edu or by contacting Gina Seabrook, gina.seabrook@ucf.edu, (407) 823-5894.

We are only accepting electronic submissions, to be uploaded at:
<https://ucf.bonfirehub.com/opportunities/29463>

Submittals must be received by 5:00 p.m. local time August 17, 2020. Late submissions or additional documentation will not be accepted.