

Attachment 01 - Design Phase Submission Report

(To be completed by the Architect of Record)

I hereby certify that all of the requirements listed in Professional Services Guide Article #4 for the current phase have been met and the project is ready to advance the next phase. The completed Professional Services Guide Exhibit #2 is attached along with the Critical Needs documentation for this design phase.

Current Design Phase _____

Architect of Record

Printed Name _____ Signature _____ Date _____

Approved by the UCF Project Manager

Printed Name _____ Signature _____ Date _____

Once this document has been executed with all of the required signatures above, it is to be given to the Standards Committee Coordinator, who will review this report with the Standards Committee for recommendation to the Associate Vice President of Administration and Finance (Facilities and Safety).

Recommended for approval by the UCF Design, Construction, and Renovation Standards Committee

Printed Name _____ Signature _____ Date _____