

NOTICE TO TREE CARE CONSULTANTS

The University of Central Florida has a need for several firms to provide **Tree Care** continuing services on an ongoing basis for the main campus and associated campuses that have a construction budget of less than \$2,000,000.

Typical projects may include tree removal, installation and pruning; Campus Service contracts for these projects provide that the consultant will be available on an as-needed basis. ALL projects will, need to ensure the safety of faculty, staff, and students. Projects may be located on University of Central Florida or UCF-affiliated properties. These services will include working with the University's Facilities Planning & Construction and Landscape & Natural Resources Departments on various projects.

The University of Central Florida wishes to enter into an open-ended contract with multiple companies for a period of one year, with an option to renew for four additional one-year periods. The University has the right to amend the terms of the contract at each annual renewal. The Selection Committee may reject all proposals and stop the selection process at any time.

Instructions for submitting a proposal can be found on the Project Fact Sheet. The Project Fact Sheet and General Contractors Form may be obtained on our website www.fp.ucf.edu or by contacting: Gina Seabrook, Email: gina.seabrook@ucf.edu, Phone: (407) 823-5894.

Tree Care firms desiring to apply shall submit only electronic submissions, to be uploaded at: <https://ucf.bonfirehub.com/opportunities/16552>

Submittals must be received by 5:00 p.m. local time July 8, 2019. Late submissions or additional documentation will not be accepted.

Continued work from the university will be based on a periodic contractor performance evaluation. Evaluations will assess the contractor's: quality of work, ability to maintain budget, ability to stay on schedule, safety, no-change orders for same scope of work, and customer service. Contractors that do not receive satisfactory evaluations may not be given additional work, and their contracts may be terminated.