



UCF FACILITIES PLANNING AND CONSTRUCTION

PROFESSIONAL SERVICES ORIENTATION

- 1.0 introductions
- 2.0 fp&c
- 3.0 projects
 - 3.1 minor
 - 3.2 major
- 4.0 workflow
- 5.0 additional information
- 6.0 evaluations
- 7.0 inquiries



SCHENKELSHULTZ
ARCHITECTURE

KZF DESIGN STUDIO

Hunton **Brady**
ARCHITECTS



HARVARD • JOLLY
ARCHITECTURE

LITTLE[®]
DIVERSIFIED ARCHITECTURAL CONSULTING

 **BRPH**

RLF | architecture
engineering
interiors



C.T. HSU + ASSOCIATES, P.A.

ZYSCOVICH
ARCHITECTS

 **LONG & ASSOCIATES**
ARCHITECTS / ENGINEERS, INC.

PONIKVAR &
ASSOCIATES INC.

Architects

Building Envelope

MEPF

Commissioning

Landscape Architects

Civil Engineers

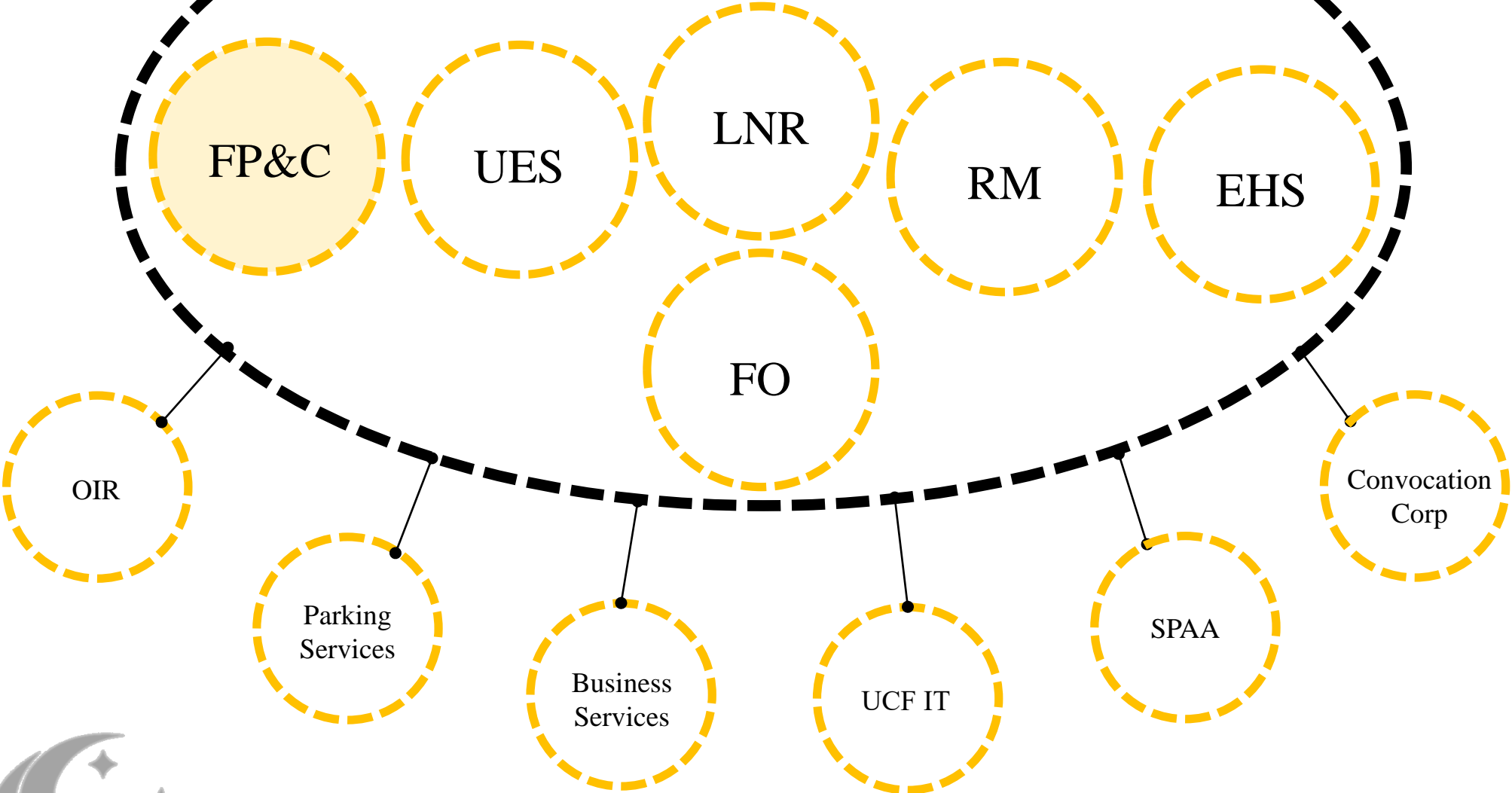
Master Planners



introduction

1.0

FACILITIES & SAFETY



introduction

1.0

Facilities & Safety (F&S):	www.fs.ucf.edu
Facilities Planning & Construction (FP&C):	www.fp.ucf.edu
Utilities & Energy Services (UES):	www.energy.ucf.edu
Environmental Health & Safety (EH&S):	www.ehs.ucf.edu
Landscape & Natural Resources (LNR):	www.green.ucf.edu
UCF Technology Services (IT):	www.it.ucf.edu
Office of Instructional Resources (OIR):	www.oir.ucf.edu
Resource Management (RM):	www.rm.ucf.edu
Facilities Operations (FO):	www.fo.ucf.edu
Space Planning, Analysis & Administration (SPAA):	http://provost.ucf.edu/academic-affairs/space-planning-analysis-and-administration/
Business Services:	https://businessservices.ucf.edu/index.html
UCF Convocation Corporation:	https://admfin.ucf.edu/debt-management/



purpose

The Facilities Planning and Construction Department is committed to providing proactive service and value to the campus clients we serve. Our goal is to deliver projects within the budget and time frame that they are needed. Our project managers and leadership staff come from the architectural, engineering, interior design, and construction industries, providing the university with a wealth of experience to draw from for efficient and effective project execution.



vision

To represent the University of Central Florida Core Values within the FP&C Department through:

Integrity: honest and fair

Scholarship: create an exciting and safe campus environment to enhance student learning

Community: sensitive to our community neighbors and partners throughout the development of our campus and facilities

Creativity: design and construct facilities that embrace new technology and allow flexibility for future growth and change

Excellence: provide the highest quality sustainable service throughout the design and construction phases of our projects.

mission

To ensure that the quality of UCF's physical environment supports the university's standards in teaching, research, and campus life;

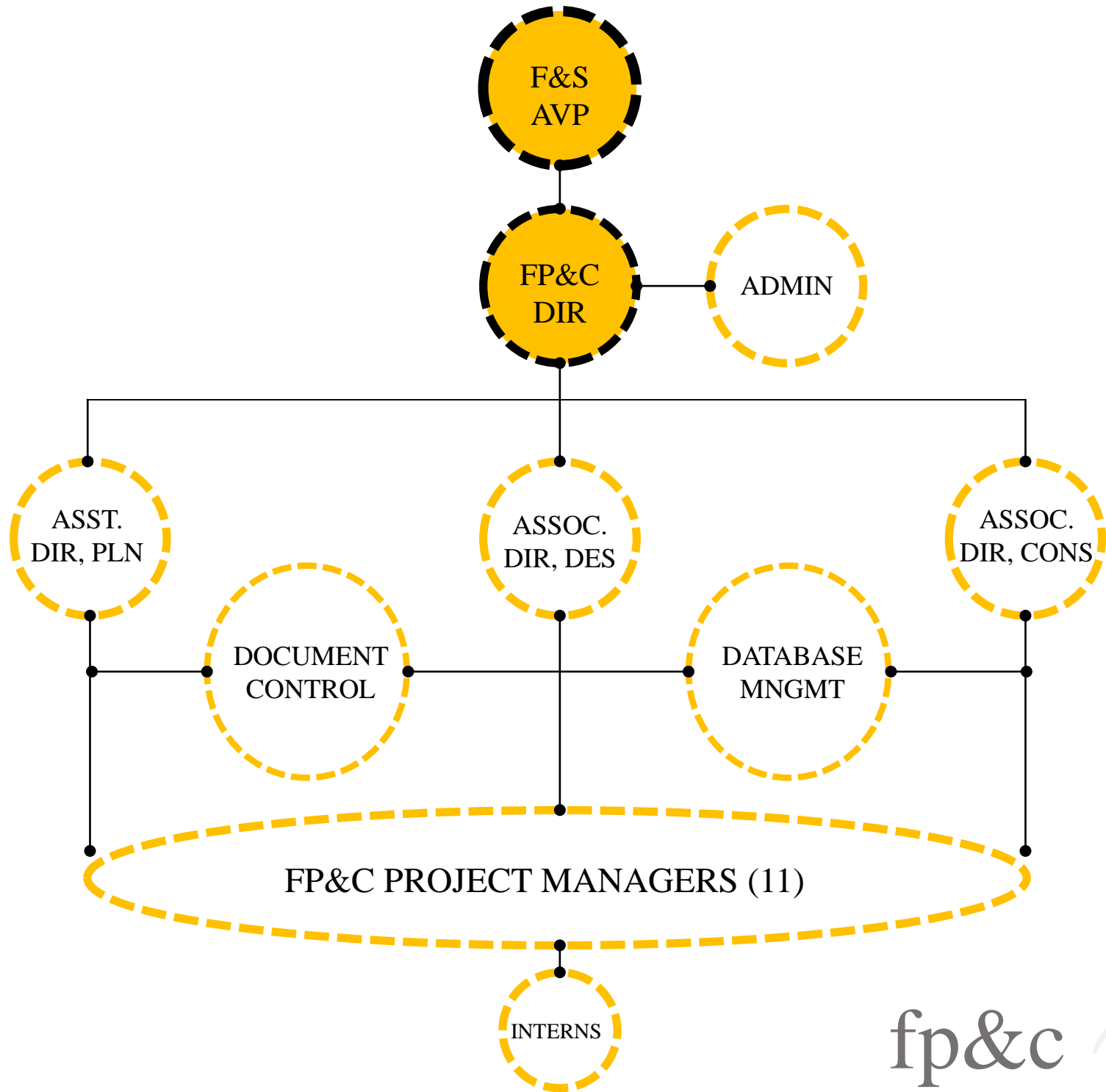
To excel in project delivery through leadership, integrity, passion, and excellent customer service;

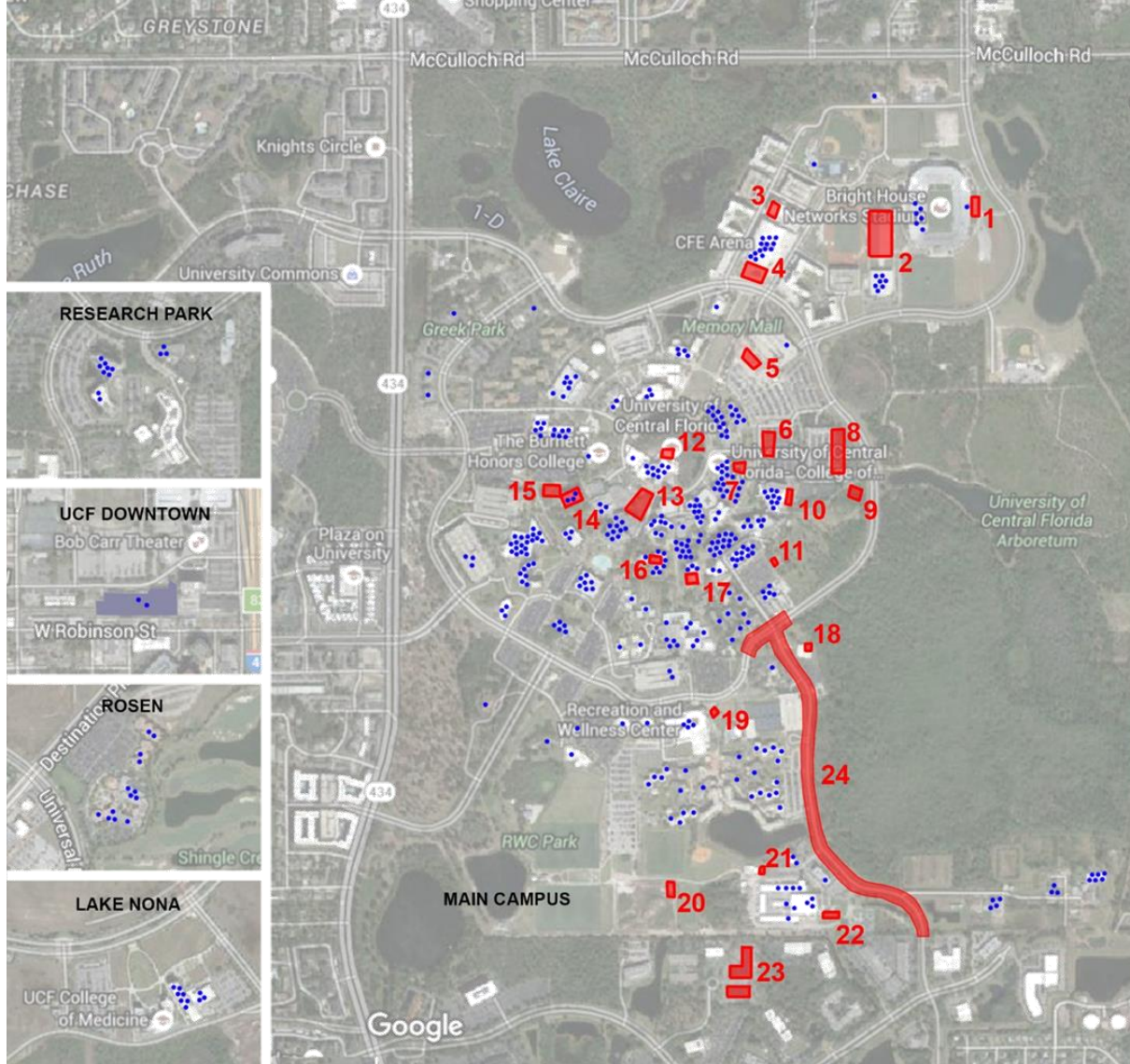
To create an exciting and safe campus environment for UCF students, faculty and staff to learn, teach, work and play;

To minimize the life-cycle cost and environmental impact of UCF facilities, while ensuring the design and construction of sustainable and maintainable facilities; and

To maintain a departmental culture of respect and dignity where individuals are encouraged to lead, learn and grow.







2016 MAJOR, LARGE MINOR PROJECTS

1. WDSCAL ATHLETICS
2. PRACTICE FIELD HVAC
3. ARENA HVAC
4. ARENA PLAZA
5. UCF GLOBAL
6. INTERDISCIPLINARY
7. ENGINEERING HVAC
8. PARKING C EXPANSION
9. DISTRICT ENERGY PLANT
10. CREOL EXPANSION
11. ARBORETUM GREENHOUSE
12. STUDENT UNION EXPANSION
13. LIBRARY EXPANSION
14. TREVOR COLBOURN
15. COLBOURN RENO
16. MATHEMATICAL HVAC
17. HEALTH EXPANSION
18. FACILITIES OPERATIONS
19. POLLO TROPICAL
20. BAND BUILDING
21. EH&S EXPANSION
22. RM WAREHOUSE
23. BENNETT BUILDINGS
24. LIBRA ROAD
25. PARTNERSHIP IV (OFF MAP)

MINOR PROJECTS • (300+)

minor < \$2.0M
major > \$2.0M

projects 3.0



Facilities Planning & Construction

[Projects](#) • [Master Planning](#) • [Resources](#) • [Forms](#) • [Vendors](#) • [About Us](#)



UCF Classroom 2

Campus Client Guide
to
UCF FACILITIES PLANNING
AND CONSTRUCTION

Project
Tracker

Submit
Project Request

1
request

Facilities Planning & Construction

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UCF Classroom 2

Campus Client Guide
to
UCF FACILITIES PLANNING
AND CONSTRUCTION

Project
Tracker

Submit
Project Request

2
fp&c

3
a/e

minor

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Vendors



Advertisements

Advertisements for upcoming construction projects are listed here. We only accept electronic submittals through Bonfire.

Submittals

Lists of firms that have submitted for upcoming projects.

Selection Results

Shortlists and final selection results for upcoming projects are published as available.

Continuing Services Firms List

List of continuing service firms under contract with UCF.

workflow

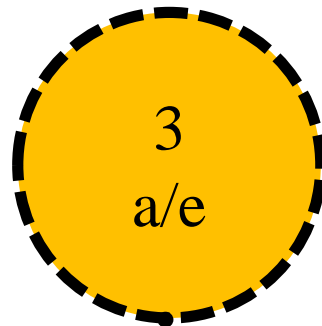
4.0

<http://fp.ucf.edu>



typical steps

- a. sow to a/e
- b. walkthrough
- c. proposal
- d. purchase order
- e. milestones
- f. standards
- g. workshops
- h. permit / bid
- i. GC selection
- j. ca
- k. close out
- l. invoice
- m. add service



1. PM develops Scope of Work
2. Selects A/E:
 - rotation
 - expertise
 - work load
 - familiarity
3. PM sends SOW to A/E
4. SOW is a preliminary eval, A/E will need to verify to develop final SOW

SOW

1. On site scope verification
2. FP&C, A/E & End User
3. Existing Site Verification

walkthrough

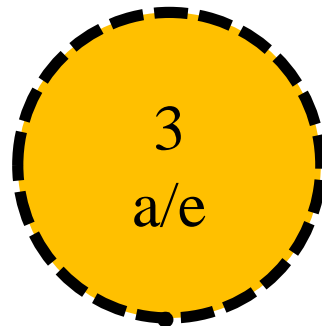
workflow

4.0



typical steps

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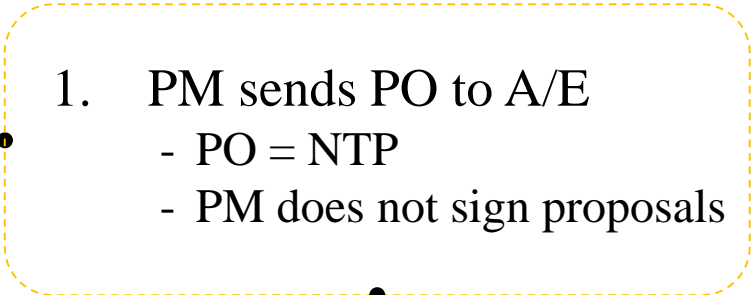
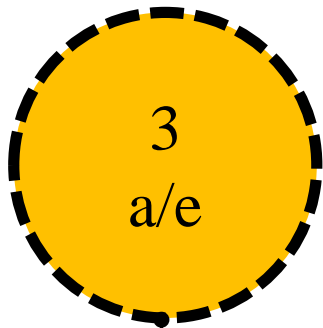
1. Submit to PM
2. PM will review:
 - all scope items are met
 - prelim milestone
 - alternate / exclusion
 - met req. of CS contract
 - no markups on basic services sub-consultants
 - 8% max markup on specialty consultant
3. PM recommends to user
4. PM receive funding

proposal

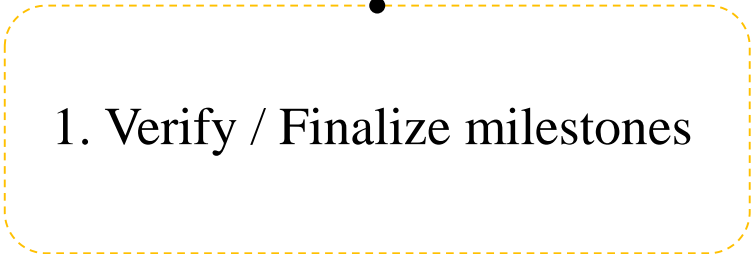


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po



milestone

workflow

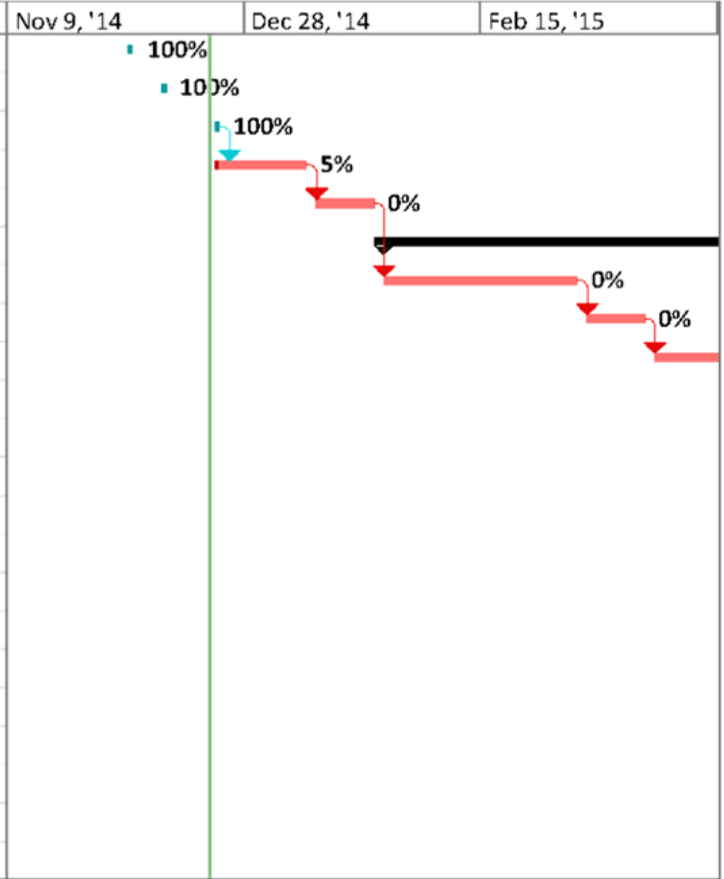
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Project: Renovate 3rd Floor
 FI#: 15053004
 Bldg / Rm#: Building 53, Third Floor
 Requestor: James Ross

Sun 12/21/14
 FI PM: Renwick Daelo

ID	Task Name	Duration	Start	Finish	Nov 9, '14	Dec 28, '14	Feb 15, '15
1	Project Kick-Off Meeting	1 day	Thu 12/4/14	Thu 12/4/14			
2	Proposal Received	1 day	Thu 12/11/14	Thu 12/11/14			
3	Reviewed Proposal sent to User	1 day	Mon 12/22/14	Mon 12/22/14			
4	Approval from User	15 days	Mon 12/22/14	Fri 1/9/15			
5	P.O. Process	10 days	Mon 1/12/15	Fri 1/23/15			
6	Design	81 days	Mon 1/26/15	Mon 5/18/15			
7	Schematic Design	30 days	Mon 1/26/15	Fri 3/6/15			
8	Schematic Design Review	10 days	Mon 3/9/15	Fri 3/20/15			
9	Design Development	30 days	Mon 3/23/15	Fri 5/1/15			
10	Design Development Review	10 days	Mon 5/4/15	Fri 5/15/15			
11	Finalize Equipment List	1 day	Mon 5/18/15	Mon 5/18/15			
12	Construction Documents	40 days	Mon 5/18/15	Fri 7/10/15			
13	Construction Document	30 days	Mon 5/18/15	Fri 6/26/15			
14	CD Review	5 days	Mon 6/29/15	Fri 7/3/15			
15	Corrected Final	5 days	Mon 7/6/15	Fri 7/10/15			
16	Permitting	45 days	Mon 7/13/15	Fri 9/11/15			
17	BCO	30 days	Mon 7/13/15	Fri 8/21/15			
18	SFM	45 days	Mon 7/13/15	Fri 9/11/15			
19	Bidding	20 days	Mon 7/13/15	Fri 8/7/15			
20	Pre Construction Meeting	5 days	Mon 9/14/15	Fri 9/18/15			
21	Construction	80 days	Mon 9/21/15	Fri 1/8/16			
22							

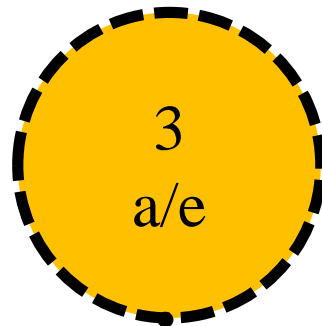


milestone



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- DESIGN STANDARDS
- PROF. SERVICES GUIDE
- UCF IT STANDARDS
- OIR GUIDELINES
- LNR GUIDELINES
- LAB DESIGN GUIDELINES
- UES GUIDELINES
- FBC
- NFPA
- FL ACCESSIBILITY CODE
- FL FIRE PREVENTION
- NEC

standards

workflow 4.0



UCF Standards Division Requirements and Critical Needs Documentation

By signing and dating this document, the Architect of Record affirms that all of the Standards within a particular Division have been reviewed and incorporated into the Contract Documents.

Any deviation from the Standards must be applied for by the Architect of Record and approved, in writing, by the UCF Standards Committee.

Identify where each Critical Need is addressed in the plans and specifications.

Design Phase: _____

*The critical needs checklist and the design phase document below must be completed and submitted for all design phases along with the Design Phase Status Report ([Attachment 1](#)).

Professional Services Guide	Plan Page #	Specification Page #
PSG.1		
PSG.2		
PSG.3		
<p>_____ Signature</p> <p>_____ Printed Name</p>		<p>_____ Date</p>
Division 0	Plan Page #	Specification Page #
0.0		
0.1		
Division 01	Plan Page #	Specification Page #
1.1		
1.2		
1.3		
1.4		
1.5		
1.6		

critical needs checklist

workflow

4.0

<http://fp.ucf.edu>



REQUEST FOR STANDARDS DEVIATION FORM

Requester: _____
 Requesting Agency: _____
 Project: _____
 Project Manager: _____

Date: _____
 Phone: _____
 E-mail: _____
 Standards Date: _____

Location: _____
 Log No: _____
 Proj/FI #: _____

Completed form shall be sent to Kimberly Gault (Kimberly.Gault@ucf.edu) for distribution to committee. (One deviation per form)
 Upon committee action, this form shall be routed to the Directors and Lee Kernek, AVP Administration and Finance, for final approval.

Cite Existing Standard

Page	Standard

Describe the Deviation and Reasons for Requesting a Deviation:

REQUESTER SIGNATURE: _____ **DATE:** _____

STANDARDS COMMITTEE MEMBER SIGNATURES

Renea Carver	_____	Approve / Disapprove	Date: _____
Duane Siemen	_____	Approve / Disapprove	Date: _____
Bill Martin	_____	Approve / Disapprove	Date: _____
Dr. Patrick Bohlen	_____	Approve / Disapprove	Date: _____
Montel Watson	_____	Approve / Disapprove	Date: _____
Curtis Wade	_____	Approve / Disapprove	Date: _____
Frank Ballentine	_____	Approve / Disapprove	Date: _____

Lee Kernek, AVP Administration and Finance _____ Approve / Disapprove Date: _____

deviations request



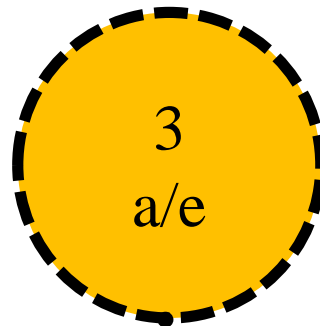
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Owner's Project Req. (OPR)
- provided by UCF

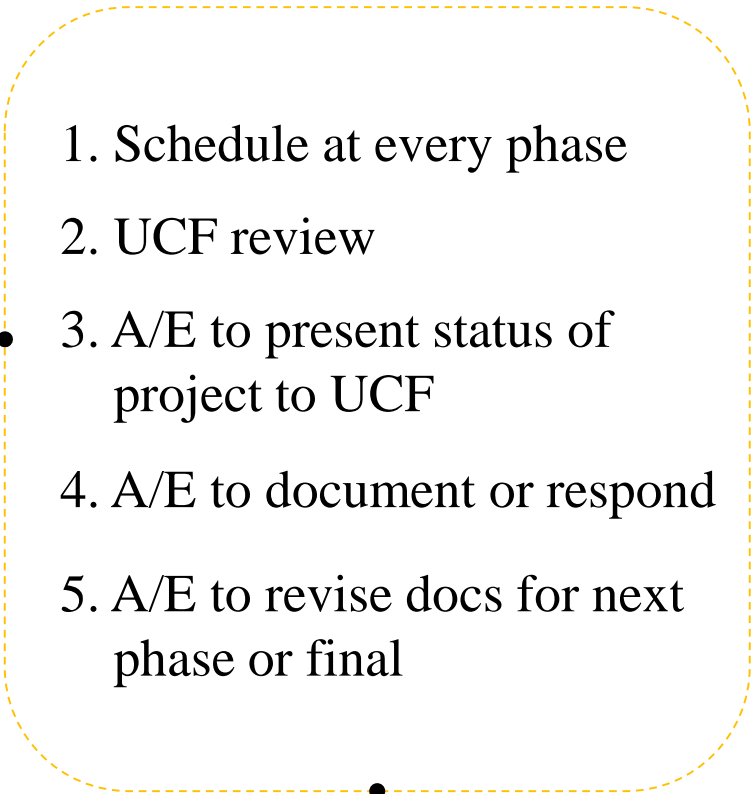
Commissioning
LEED

standards

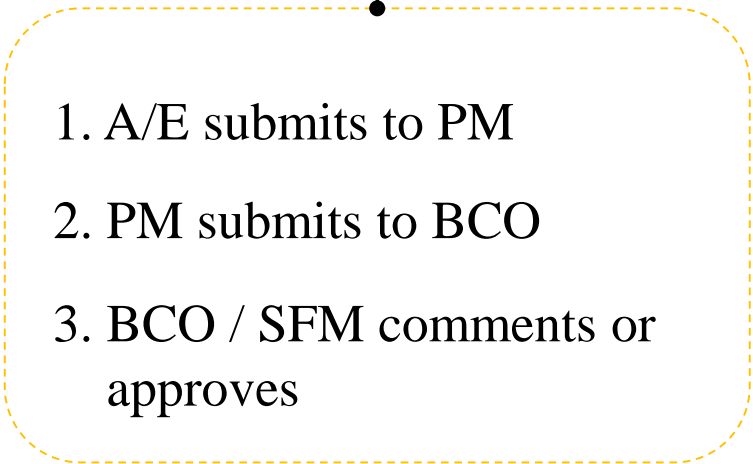
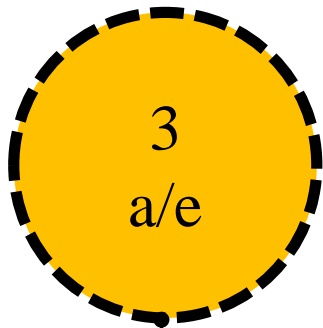


typical steps

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workshops



permit



typical steps

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- g. workshops
- h. permit / bid
- i. GC selection**
- j. ca
- k. close out
- l. invoice
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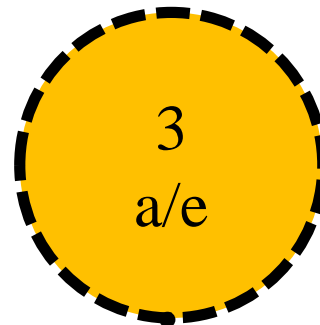
1. A/E – PM execute bid walk
2. A/E – PM respond to bid RFI
3. A/E – PM review bid
4. A/E recommends
5. PM provide final selection
6. Pre-Con meeting

bid walk

Discuss CC or CO

(CC) Certification of Completion
*CC only req. BCO Sign Off

(CO) Certificate of Occupancy
*CO needs full F&S Sign Off



University of Central Florida
Office of Facilities Planning and Construction

SUBSTANTIAL and FINAL COMPLETION REQUIREMENTS
(UCF Project Manager shall provide/certify the following required information)

Intent:

These Substantial and Final Completion Checklists and Approvals will be used by all Facilities & Safety department Directors to ensure that there are no outstanding issues or concerns related to the project prior to issuing a Certificate of Occupancy and, in some cases, a Certificate of Completion. This approval form represents a two-step process: step one for Substantial Completion (occupancy), and step two for Final Completion.

Responsibility:

The Project Manager will be responsible for obtaining all necessary signatures on these forms. Directors must check “A” for approved or “DA” for disapproved.

Once the Architect of Record, the UCF Project Manager, and Directors of Environmental Health and Safety, Utilities and Energy Services, and Facilities Planning and Construction have agreed that the requirements for occupancy listed below have been completed, the Contractor may apply for a Certificate of Occupancy through the UCF Building Code Office.

A mandatory separate meeting with the UCF Project Manager and the Contractor is required prior to Substantial Completion (occupancy) and Final Completion to discuss the documents needed for both project milestones. The Contractor, must bring all of the required documents for review to each meeting.

The building punch list walkthrough must have the following groups represented:

- UCF FP&C
- UCF UES
- UCF FO
- UCF EH&S
- UCF LNR
- Architect of Record
- UCF QA/QC
- UCF End User Representative

Documentation:

Note that all documentation for Substantial and Final Completion must be provided in the format and quantities required by the contract, as well as in electronic format (word, excel, pdf, rvt, etc.).



The following checklist requirements must be completed prior to Substantial Completion:

- | Incl | N/A | |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | 1. <u>Substantial Completion:</u> The entire facility can be occupied and used for the purposes intended. <i>Include a copy of the Architect of Record's Substantial Completion Certificate.</i> |
| <input type="checkbox"/> | <input type="checkbox"/> | 2. <u>Substantial Completion:</u> All building inspections for code compliance have been completed and passed. State Fire Marshal Life Safety inspections (where applicable) have been completed and passed. The testing of all life safety systems (Fire Alarm, Sprinkler, Generator (if applicable), Fire Pump, and Indoor Emergency Notification System) is complete. <i>Include a letter from the Contractor indicating which inspections were passed and on what dates they were passed. These include MEP inspections, SFM inspections, the final building inspection, and any other inspections deemed necessary by the UCF Building Code Official.</i> |
| <input type="checkbox"/> | <input type="checkbox"/> | 3. <u>Substantial Completion:</u> Elevator inspections have passed and certificates have been issued. <i>Include a letter from the Contractor indicating which inspections were passed and on what dates they were passed.</i> |
| <input type="checkbox"/> | <input type="checkbox"/> | 4. <u>Substantial Completion:</u> The HVAC system and the Building Automation Systems (BAS) are complete and have been approved by the Engineer of Record and Commissioning Agent. <i>Include a letter from the Engineer of Record and the Commissioning Agent indicating that HVAC systems and BAS systems are complete.</i> |
| <input type="checkbox"/> | <input type="checkbox"/> | 5. <u>Substantial Completion:</u> Test and Balance report has been completed and submitted to the Engineer of Record for approval. <i>Include a letter or email from the Engineer confirming that they have received the initial test and balance report.</i> |



Project Description: _____ Project Number: _____
 Date of Completion: _____ Permit Number: _____
 Project Manager: _____ Phone Number: _____

SUBSTANTIAL COMPLETION APPROVALS

Department	Date	Approval Status		Printed/Signature
		A	DA	
UCF Project Manager				
Architect of Record				
Utilities & Energy Services (UES) Director				
Environmental Health & Safety (EH&S) Director				
Facilities Planning & Construction (FP&C) Director				

FINAL COMPLETION APPROVALS

Department	Date	Approval Status		Printed/Signature
		A	DA	
Architect of Record				
Utilities & Energy Services (UES) Director				
Security & Emergency Management (SEM) Director				
Environmental Health & Safety (EH&S) Director				
EH&S (Insurance)				
Facilities Operations (FO) Director				
Landscape & Natural Resources (LNR) Director				
Deputy Chief of Police				
Resource Management (RM) Director				
QA & QC Director				

Final Signatures:

Facilities Planning & Construction (FPC) Director				
Building Code Official				
AVP F&S				

Certificate of Occupancy (CO)

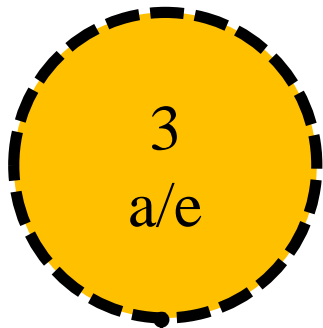
workflow

4.0



typical steps

- a. sow to a/e
- b. walkthrough
- c. proposal
- d. purchase order
- e. milestones
- f. standards
- g. workshops
- h. permit / bid
- i. GC selection
- j. ca
- k. close out
- l. invoice
- m. add service



- 1. A/E responds to RFI
- 2. A/E reviews any cost related to RFI
- 3. A/E review submittals
- 4. A/E provides field reports

ca

- 1. A/E executes punch list
- 2. A/E provide record docs
 - CADD/Revit
 - conformed specs
- 3. A/E provides s/s letters for CO

close out

workflow 4.0



typical steps

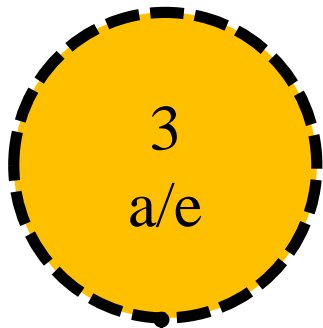
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- 1. Use invoice template
- 2. Match milestone
- 3. Send invoice to PM
- 3. Provide back up for all consultants
- 4. PM will review / approve
- 5. Final invoice after CC/CO

invoice

- 1. A/E to provide proposal
- 2. PM to review
- 3. A/E – PM complete justification form
- 4. AVP / Directors approve
- 4. PO issued

add service



workflow

4.0



PROFESSIONAL SERVICES INVOICE

To: University of Florida
 Facilities Planning & Construction
 P.O. Box 163640
 Orlando, FL 32816-3640

Project Name:
 UCF Project #:
 Purchase Order #:
 Sequential Invoice #:
 Date:

FROM:

Professional's Project Number:
 Professional's Invoice Number:
 Other Professional Fields:

Firm Phone #:
 Federal ID #:
 Contact Person:
 Contact Person Phone/Email:

invoice

	DESIGN/BUILD SERVICES	FEE	% COMP	AMOUNT DUE	LESS PREVIOUSLY BILLED	AMOUNT DUE THIS INVOICE	TOTAL PAID
1			0.00%	\$ 0.00		\$ 0.00	\$ 0.00
2			0.00%	\$ 0.00		\$ 0.00	\$ 0.00
3			0.00%	\$ 0.00		\$ 0.00	\$ 0.00
4			0.00%	\$ 0.00		\$ 0.00	\$ 0.00
5			0.00%	\$ 0.00		\$ 0.00	\$ 0.00
6			0.00%	\$ 0.00		\$ 0.00	\$ 0.00
7			0.00%	\$ 0.00		\$ 0.00	\$ 0.00
8			0.00%	\$ 0.00		\$ 0.00	\$ 0.00
9			0.00%	\$ 0.00		\$ 0.00	\$ 0.00
10			0.00%	\$ 0.00		\$ 0.00	\$ 0.00
11			0.00%	\$ 0.00		\$ 0.00	\$ 0.00
12			0.00%	\$ 0.00		\$ 0.00	\$ 0.00
13			0.00%	\$ 0.00		\$ 0.00	\$ 0.00
14			0.00%	\$ 0.00		\$ 0.00	\$ 0.00
15			0.00%	\$ 0.00		\$ 0.00	\$ 0.00
16			0.00%	\$ 0.00		\$ 0.00	\$ 0.00
17			0.00%	\$ 0.00		\$ 0.00	\$ 0.00
18			0.00%	\$ 0.00		\$ 0.00	\$ 0.00
	GRAND TOTALS	\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

CERTIFIED TRUE AND CORRECT BY:

Typed Name of Principal

Signature of Principal

Date

UNIVERSITY APPROVAL		Date	Initials
Invoice Certification by UCF Project Manager			
Services have been rendered as invoiced			
Amounts invoiced are consistent with Contract			
Invoice Approval			
\$0 to \$50,000	Associate Director Facilities Planning and Construction		
\$50,000 +	Director Facilities Planning and Construction		

Date Stamp for UCF FP&C Use Only

workflow

4.0

<http://fp.ucf.edu>



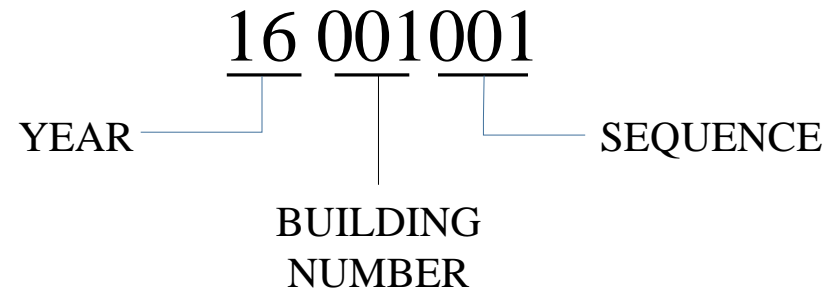
1. Room Numbers are provided by SPAA
2. FP100 form required to acquire existing documents:
[http://fp.ucf.edu/sites/default/files/forms/Request%20for%20Approval%20\(FP100\).pdf](http://fp.ucf.edu/sites/default/files/forms/Request%20for%20Approval%20(FP100).pdf)
3. A/E's must determine a path of life safety solution and not depend on BCO to provide the solution
4. A/E's are expected to fully understand / incorporate all UCF Standards and not rely on the UCF FP&C PM
5. A/E to communicate with PM and not the end user
6. Campus Client Guide:
<http://fp.ucf.edu/sites/default/files/resources/Campus%20Client%20Guide%20to%20FP%26C.pdf>



additional information

5.0

7. Campus Building Addresses: <http://www.rm.fs.ucf.edu/crosswalk/default.aspx>
8. Minor Projects are designated by a 8 digit number



9. For all Project related communication, reference / include 8 digit number



additional information

5.0

PROJECT NUMBER:
PROJECT NAME:
PROJECT MANAGER:
DATE SUBMITTED:
VALUE OF WORK:

BUILDING NUMBER, NAME:
ROOM NUMBER(S):
A/E NAME:

THE FOLLOWING CRITERIA ARE RATED BY THE UCF PROJECT MANAGER. IF A RANK IS "UNACCEPTABLE," "BELOW EXPECTATIONS," OR "EXCEEDS EXPECTATIONS," THE UCF PROJECT MANAGER MUST PROVIDE AN EXPLANATION FOR THE RANKING IN THE COMMENTS SECTION ON PAGE 2.

QUALITY			
<input type="checkbox"/> UNACCEPTABLE lack of information on documents; lack of attention to life safety or final quality substantially below UCF and industry standards	<input type="checkbox"/> BELOW EXPECTATIONS permit documents took three or more submissions for approval; or final quality below UCF and industry standards	<input type="checkbox"/> MET EXPECTATIONS permit documents approved on first or second submission; and/or final quality met UCF and industry standards	<input type="checkbox"/> EXCEEDS EXPECTATIONS permit documents approved on first submission; quality exceeds UCF and industry standards; and UCF client extremely satisfied with project experience

COST ESTIMATE / BUDGET			
<input type="checkbox"/> UNACCEPTABLE project completed over budget; A/E did not provide design solutions to keep project on the projected budget; and/o lack of urgency with project deliverables	<input type="checkbox"/> BELOW EXPECTATIONS project completed over budget, with minor changes related to errors/ omissions.	<input type="checkbox"/> MET EXPECTATIONS project completed on budget, with no changes related to errors/omissions and minor changes related to unforeseen conditions	<input type="checkbox"/> EXCEEDS EXPECTATIONS project completed under budget, with substantial savings returned to the client

SCHEDULE			
<input type="checkbox"/> UNACCEPTABLE project delivered after established schedule date, which caused serious occupant disruptions; or poor planning of project activities, which caused disruptions to campus operations	<input type="checkbox"/> BELOW EXPECTATIONS project delivered after established schedule date through no fault of owner; or poor planning of project activities	<input type="checkbox"/> MET EXPECTATIONS met required project schedule; and/or proactively planned the coordination of project activities	<input type="checkbox"/> EXCEEDS EXPECTATIONS substantially delivered project ahead of schedule without compromising quality and budget

COMMUNICATION			
<input type="checkbox"/> UNACCEPTABLE UCF PM was given inaccurate project information; project activities occurred without UCF PM's knowledge; A/E contacted UCF client directly without UCF PM's knowledge and approval; or disrespectful communication with UCF personnel	<input type="checkbox"/> BELOW EXPECTATIONS UCF PM was NOT copied on all project correspondence; UCF PM was NOT kept informed of project status in a timely manner; or difficulty reaching A/E or getting prompt returned calls	<input type="checkbox"/> MET EXPECTATIONS UCF PM was copied on all project correspondence; UCF PM was kept informed of project status in a timely manner; and/or A/E was available throughout the project and returned calls promptly	<input type="checkbox"/> EXCEEDS EXPECTATIONS all items in MET EXPECTATIONS, plus: proactive communication with UCF PM that caused a tangible benefit to UCF regarding schedule, budget, scope, or quality; A/E recommended solutions to problems as they arose

CLOSEOUT			
<input type="checkbox"/> UNACCEPTABLE provided incomplete closeout documents; or took over 2 months to provide documents after Certificate of Completion/Certificate of Occupancy (CC/CO)	<input type="checkbox"/> BELOW EXPECTATIONS provided complete closeout documents but not in the proper format and/or not within 4 weeks of CC/CO	<input type="checkbox"/> MET EXPECTATIONS provided complete closeout documents in the proper format and within 4 weeks of CC/CO	<input type="checkbox"/> EXCEEDS EXPECTATIONS provided complete closeout documents in the proper format and within 2 weeks of CC/CO

COMMENTS:

PM enter comments here

ALL EVALUATIONS MUST BE APPROVED AND SIGNED BY THE ASSOCIATE DIRECTOR, DESIGN. ALL EVALUATIONS WITH AN "UNACCEPTABLE" WILL BE APPROVED BY THE DIRECTOR, FACILITIES PLANNING AND CONSTRUCTION. EVALUATIONS WILL BE KEPT ON FILE IN A MATRIX FOR EASY REVIEW OF PAST PERFORMANCE AND WILL BE CONSIDERED WHEN AWARDING FUTURE CONTRACTS AND WORK.

PM INITIALS:

AD INITIALS:



inquiries?



The background features a large, light gray watermark of the University of Central Florida (UCF) logo. The logo consists of a stylized 'U' and 'C' intertwined, with a four-pointed star above the 'U'.

UCF FACILITIES PLANNING AND CONSTRUCTION

PROFESSIONAL SERVICES ORIENTATION