

UNIVERSITY OF CENTRAL FLORIDA FACILITIES OPERATIONS

STANDARD OPERATING PROCEDURE

FO SOP-22

Approved: Duane Siemen

Page: 1 of 4

Last Modified: 10/29/15

Subject: Completing the Electrical Panel Load Calculator

PROCEDURE: Completion of and & Submission of the Electrical Panel Load

Calculator (EPLC) forms

INTENDED AUDIENCE: Facilities Operations Electricians, Licensed Electrical Contractors,

Supervisors and Superintendents, Project Managers

PURPOSE: To provide guidance on filling out the Electrical Panel Load

Calculator for permitting purposes

Definitions:

EPLC - Electrical Panel Load Calculator

HV – High Voltage

LV – Low Voltage

THHN - Heat-resistant thermoplastic wire which is allowed for use in dry to damp locations and rated for a maximum temperature of 90°C (194°F).

THW - Heat- and moisture-resistant thermoplastic wire which is allowed for use in both dry and wet locations but has a lower maximum temperature rating of 75°C (167°F).

VA - Volt Amps

Procedure:

Note 1 – When adding a single receptacle or fixture to an existing circuit, proceed to step 2. Add the receptacles on the circuit per NEC and revise VA Value in EPLC. Perform steps 3 and 4. Submit the revised EPLC, along with pictures, for permitting.

Note 2 – When adding a new breaker for any piece of equipment, follow all steps below.

1. Fill in the Panel Information:

- a. Panel Name or #
- b. HV
- c. LV
- d. Phase
- e. Hertz
- f. Neutral Bus Y/N
- g. Ground Bus Y/N
- h. Wire Type: either THHN or THW
- i. Fed From
- j. # of circuits in panel
- k. Min. Amps

SAMPLE

PANEL	"A"			AUTO CALCULA	ATIONS	
HIGH VOLTAGE	208	SYM RMS AMPS	10,000	LOAD	64,380	W
LOV VOLTAGE	120	BREAKER TYPE	THQB	"D" DIVERSITY	-3,190	W
PHASE	3	MAIN BKR AMPS	NONE	25% "C" LOAD	0	W
HERTZ	60	FEED TOP/BOTTOM	TOP	TOTAL VATTS	61,190	W
NEUTRAL BUS YAN	Y	MOUNTING	SURFACE	TOTAL KVA	61	
GROUND BUS Y/N	N	COVER TYPE	DOOR IN DOOR	CONN AMPS	170	Т
GND VIRE Y/N	Y	MANUFACTURER	GE	FACTOR AMPS	34	Т
VIRE TYPE	THW			TOTAL AMPS	204	
FED FROM	MSWBD	PANEL SIZE		DESIGN AMPS	204	
# OF CIRCUITS	42	200 AMPS		# OF CONDUITS	1	
MIN. AMPS	0			CONDUIT SIZE	21/2"	Т
% FACTOR	20			# OF CABLES	4	Т
BUSSING	COPPER			SIZE OF CABLE	#4/0	
ISOLATED GND	NO			SIZE OF GND	#4	

NOTE: As you fill in the information, the Auto Calculations will change.

FO SOP-22

Approved: Duane Siemen

Page: 2 of 4

Last Modified: 10/29/15

3,600

2.340

2,400

3,600

Subject: Completing the Electrical Panel Load Calculator

1. Bussing

- m. Isolated Gnd
- n. SYM RMS Amps
- o. Breaked Type
- p. Main Bkr Amps
- q. Feed Top/Bottom
- r. Mounting
- s. Cover Type
- t. Manufacturer and part number
- u. Panel Size, in Amps

Note: Inputting the number of circuits does not auto-populate the Panel Size field. The Panel Size field must be entered manually.

- 2. Continue to the Circuit section.
 - a. Column B is the number of the circuits from the panel schedule.
 NOTE: This does not auto change according to selection j above.
 - b. Column C is the breakers in the panel. 20A-3P means it is a 20
 - AMP 3 pole breaker. Ensure you adjust the sizes to reflect what is actually in the panel. Enter "SPACE" for an empty location without a breaker present or when the factory knockout is still present.

30A-3P FREEZER

20A-3P

20A-3P

- c. Column D is the breaker circuit description. Enter "SPACE" for an empty location WITHOUT a breaker present or when the factory knockout is still present. Enter "SPARE" if a breaker is still present but not wired. NOTE: A SPARE breaker with wiring attached is not a SPARE and needs to have its calculated VA load included in the panel calculation. Receptacle loads should have RECEPTACLE included in the description and ROOM# if applicable. Make sure this is updated as this will be your new panel schedule with description.
- d. Column F is for continuous loads and receptacle loads. Put a C for continuous loads and a D for receptacle loads.
- e. Column G, H, and I are the phase loads in VA, volt-amps. Insert the correct VA for the attached equipment loads per NEC. Use the attached NEC article 220 documentation to help. Receptacle loads can either be calculated using NEC 220, where each and every receptacle is known, or fully loaded if this is unknown.



UNIVERSITY OF CENTRAL FLORIDA FACILITIES OPERATIONS

STANDARD OPERATING PROCEDURE

FO SOP-22

Approved: Duane Siemen

Page: 3 of 4

Last Modified: 10/29/15

Subject: Completing the Electrical Panel Load Calculator

3. Attach and submit photos of ALL equipment nameplates to verify new VA loads for permitting.

Sample Nameplate

1081 DESIGN ST 1072	
THERMALLY SKCET53ABN	
MOD. C48K2N117A3	SER 8K00
VOLTS 115/230 ENCL=DP	HP 3/4
ROT = CCWPE	PH 1 CODE I
RPM 3450 FR 56J	HZ 60
MAX LOAD AMPS 14.6/7.3	SF 1.5
NSL B AMB 50 °C	INE ATING CONT.
TYPE UAC A.O.SMITH CORP.	MEXICO

This circuit requires a 15A-1P breaker (15 AMP single pole). VA=1679

4. Attach and submit photo of panel with cover off.

SAMPLE



FO SOP-22

Page: 4 of 4

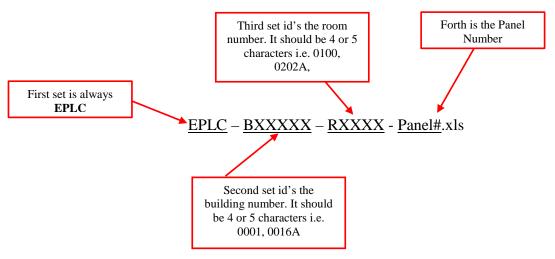
Last Modified: 10/29/15

Subject: Completing the Electrical Panel Load Calculator

Approved: Duane Siemen

5. When all fields of the EPLC have been completed, save the spreadsheet with the following naming format, and submit all documents and photos to Permitting on a USB:

Standardized EPLC File naming



Example: EPLC-B0021-R0132-Panel#LB2-2.xls

6. The ELPC form, all necessary pictures, and nameplate data are to be submitted to the Building Code Official at time of Permit Application submission.

Additional documentation:

- 1. National Electric Code 2011
- 2. NEC Art. 220