

## **NOTICE TO PROFESSIONALS**

The University of Central Florida has a need for several firms to provide building systems commissioning professional services for utility operations, maintenance, improvement, renovation, and construction project interconnection of \$2,000,000, or studies for which the fee for professional services is less than \$200,000.

The University of Central Florida wishes to enter into an open-ended contract with multiple companies for a period of one year, with an option to renew for three additional one-year periods. The University has the right to amend the terms of the contract at each annual renewal. All firms applying must be licensed in the State of Florida by the Florida Department of Business and Professional Regulation at the time of application and, if a Corporation, registered to operate in the State of Florida by the Department of State, Division of Corporations. Blanket professional liability insurance will be required in the amount of \$2,000,000 and will be provided as a part of Basic Services.

New construction, expansion and renovation projects will take place in research, academic, office, public assembly, stadium, and industrial utility generation environments, often requiring commissioning activities to take place during weekends, after hours, or through multiple shifts to minimize impact to the campus operations.

Carefully review the Professional Services Contract posted on our website with this advertisement at [www.fp.ucf.edu](http://www.fp.ucf.edu). Submitting a proposal for this project constitutes complete agreement with, and acceptance of, the terms and conditions contained within these documents.

Instructions for submitting a proposal can be found on the Project Fact Sheet. The Project Fact Sheet and PQS Form may be obtained on our website [www.fp.ucf.edu](http://www.fp.ucf.edu) or by contacting: Gina Seabrook, Email: [gina.seabrook@ucf.edu](mailto:gina.seabrook@ucf.edu), Phone: (407) 823-5894.

We are accepting only electronic submissions, to be uploaded at:  
<https://ucf.bonfirehub.com/opportunities/8431>

Submittals must be received by 5:00 p.m. local time June 22, 2018. Late submissions or additional documentation will not be accepted.