

## **NOTICE TO GENERAL CONTRACTORS**

The University of Central Florida, Board of Trustees, announces that continuing services are required for the following: Building Systems Testing, Adjusting, and Balancing Contractor.

The University of Central Florida has a need for several firms to provide continuing contractor services required for Testing, Adjusting, and Balancing (TAB) of HVAC systems, for all new construction, and major renovations projects with construction budgets of less than \$2,000,000. The HVAC systems include airflow systems (constant and variable volume), supply/return/relief/exhaust fan systems, energy recovery systems, hydronic systems (constant and variable), chiller testing, cooling tower testing, boiler testing, capacity testing, kitchen systems, laboratory systems (constant and variable), and interfacing with the commissioning process. The TAB contractor will have acted as a principal TAB for at least five projects over 25,000 square feet.

The University of Central Florida wishes to enter into an open-ended contract with multiple companies for a period of one year, with an option to renew for three additional one-year periods. The University has the right to amend the terms of the contract at each annual renewal. All firms applying must be licensed as Contractors in the State of Florida by the Florida Department of Business and Professional Regulation at the time of application and, if a Corporation, registered to operate in the State of Florida by the Department of State, Division of Corporations. The selected firms' minimum bonding capacity shall be \$2,000,000.

Instructions for submitting a proposal can be found on the Project Fact Sheet. The Project Fact Sheet and Continuing Services Contractor Form may be obtained on our website, [www.fp.ucf.edu](http://www.fp.ucf.edu), or by contacting: Gina Seabrook, email: [gina.seabrook@ucf.edu](mailto:gina.seabrook@ucf.edu), phone: (407) 823-5894.

We are accepting only electronic submissions, to be uploaded at:

<https://ucf.bonfirehub.com/opportunities/5430>

Submittals must be received by 5:00 p.m. local time November 29, 2017. Late submissions or additional documentation will not be accepted.